

*I am the Employment Specialist and have been with Airport Jobs for 5 years. I work for Neighborhood House and love helping clients find jobs and trying to help them achieve their goals and skills that they need to keep their employment.*

**Mergitu Argo, Employment Specialist  
Neighborhood House**



*For the past 3 1/2 years, I have been the Family Coach in the Airport Jobs Center for Working Families Program offering job search services, connections to community services, financial and educational coaching to both airport employees and job seekers. I have been doing this for over 36 years and enjoy what I do!*

**Reneé Taylor, Family Coach  
Pacific Associates**

Port Jobs was created in 1993 with the help from the Port of Seattle to assist residents in the Seattle-King County area find living wage jobs and resources.

The Airport Jobs Employment Center opened its doors in 2000. The organization continues to grow with many services for airport employers and job seekers alike!

We are proud to work with the *Port of Seattle* and many of the local area agencies.



*I feel truly honored to be part of a wonderful organization such as Port Jobs! We have an exceptional staff that come from many different cultures and ethnic backgrounds, and have over 12 different languages spoken. Unfortunately, I can only speak one!*

*My background in the customer service and hotel industry has been extremely helpful working at SeaTac. I appreciate your support and look forward in assisting you with your business needs!*

**Trena Cloyd, Program Manager  
(206) 787-7506  
Email: [cloyd.t@portseattle.org](mailto:cloyd.t@portseattle.org)**

## **Airport Jobs Employment Services**

Do you have trouble finding the right employee in a pile of applications?

Are you hoping to reduce costs without losing valuable employees?

The  
**AIRPORT JOBS CENTER**  
can Help!



### **Business Hours:**

**Monday - Closed to the Public**  
(We are available to Airport Employers & Community Based Organizations only)

**Tuesday through Friday  
Open to the Public  
9:00 a.m. to 5:00 p.m.  
(206) 787-7501  
[www.airportjobs.org](http://www.airportjobs.org)  
[www.portjobs.org](http://www.portjobs.org)**

# Expanding opportunities...Building Success!

Airport Jobs is a non-profit employment services organization located inside the SeaTac Airport. We help hundreds of Airport companies, handling job applications, locating the best candidates and providing solutions to the many challenges employers face in today's economy.

"Airport Jobs offers an easy and effective way to recruit associates and takes the initial prescreening and application process out of my hands so I can focus on the business at hand." - Eurest Dining Services for British Airways



## Our Wonderful Staff and Volunteers!

**We list all positions and update them daily**, at no cost, so you don't have to post the position anywhere.

**Airport Jobs filters job candidates** by only giving applications to those who meet the minimum qualifications. Our staff checks each application for accuracy and then we deliver or mail the application to YOUR office!

**Airport Jobs can act as an intermediary between you and the job candidates.** We contact candidates for interviews and prepare them ahead of time. We also provide meeting space for the interview.



## How We Can Help Your Business?

Many employers would like to provide training to their employees to improve job performance, but just don't have the time or resources. **We have a Solution!**

Airport Jobs partners with Highline and South Seattle Community Colleges to teach accredited college courses to airport employees through our Airport University. Recent courses include:

- \*Leadership & Supervision
- \*Human & Labor Relations
- \*Intro to Computers

Best of all, these courses are offered right inside the Airport!

The SIDA/ AOA test preparation course is also available for employees who speak English as a second language.

We also provide Food & Alcohol Permit classes which are taught by certified instructors.

*Hello! Through my professional experiences, I have had the pleasure of collaborating with community members, community-based organizations, and governmental agencies to provide adult education programming and resources, case management, advocacy, and citizenship education and assistance.*

*I'm passionate about supporting the needs of our diverse community of adult learners and have 12+ years experience as an ESL instructor, case manager, and program coordinator.*

*I look forward to working with all of you!*  
**Mary Turla, Airport University Coordinator**



## We support Airport Employees-

Airport Jobs connects your employees to many services that help keep the airport workforce healthy, financially stable and ready to work. These services include onsite case management, free tax preparation, and applications for public benefits.

## Job Fairs, Employer Workshops and Specialized Recruiting Services-

Airport Jobs can provide large numbers of qualified employees for short-term, seasonal hiring needs and also offer special workshops for training needs!